3131 5736 Order processing (m/f/d) urgently ARWA Personaldienstleistungen GmbH stands for:  
A - Attractive employer.  
R - Respectful treatment.  
W - Valuable employees.  
A - Excellent service.  
  
We support and advise you at any time as a professional partner and suggest suitable and realistic job offers.  
  
As part of temporary employment, we are currently looking for a full-time order clerk (m/f/d).  
  
Professional field: office / administration  
  
What do we offer you?  
   
- Flexible working hours  
- Good working atmosphere  
- Long-term use in the customer company  
- A friendly and personable team as contact persons on site  
  
With ARWA Personaldienstleistungen GmbH you will find a secure job in Idstein with varied tasks and an attractive collective wage.  
  
What does an order processing (m/f/d) do?  
   
- Customer care  
- General correspondence  
- Quoting and tracking  
- Entry of orders  
  
What are the requirements for getting started at ARWA Personaldienstleistungen GmbH in Idstein?  
  
Ideally, you bring these personal strengths with you:  
- communication skills  
- Customer focus  
- organizational skills  
- Independent working  
- ability to work in a team  
  
Your knowledge and skills:  
- Order acceptance and processing  
- E-mail communication, correspondence  
- Processing  
- English-Advanced Knowledge)  
  
Your professional experience as an order clerk (m/f/d), clerk for order processing and master data maintenance (m/f/d), order processor (m/f/d), order processor (m/f/d), customer service representative (m/f/d) f/d) or as processing order acceptance (m/f/d) do you excel?  
Then apply online now for this job offer.  
Continue your career path together with ARWA Personaldienstleistungen GmbH.  
  
Do you have any questions about our vacancies or would you rather speak to us personally?  
You can reach our branch in Limburg on 0 64 31 / 21 13 - 0 or by email at limburg@arwa.de.  
  
With your application, you agree to ARWA's data protection guidelines (can be found on our homepage under “Privacy Policy”). office clerk ARWA Personaldienstleistungen GmbH supports companies from almost all areas and industries with individual solutions in temporary employment, in on-site and in-house management, in outsourcing projects and in personnel placement in the search for qualified employees.  
  
Career starters with and without training, experienced specialists or returnees will find attractive and collectively agreed jobs with good career prospects in the industrial, commercial, medical and educational sectors. 2023-03-07 15:56:58.264000